

MINUTES of a Meeting of the East Irondequoit Board of Education held on **March 23, 2021**, at 5:30 p.m. at 600 Pardee Road and livestreamed for the public via Ensemble.

Board Members Present: Kim Lasher, Idris Smith, Doreen Swan, Jessica Krupa, Carol Watt, Dan McInerney, Jill Ricci, Jeffrey Petrie, Patricia Storm

Also Present: Mary Grow, Robert Crocetti, Mark Anson, Dave Yates, John Abbott, Joe Shields (school attorney), Carleigh Bellingham

Convene Meeting

President Lasher called the meeting to order at 5:32 p.m.

Pledge of Allegiance

Acceptance of the Minutes/Agenda

Motion to accept the minutes of March 9, 2021 and the agenda for March 23, 2021.

1/Swan, 2/Smith, Carried 9-0-0

Reports to the Board

Elementary Reading Presentation – Terri Robson, Director of Elementary Education, provided an update on K-5 reading and the comprehensive work and professional learning the East Irondequoit staff have engaged in.

Reports from the Board Members

Board members reported on PTA meetings, an upcoming workshop, the mental health event on March 24th, volleyball and football games, winter drumline, and a project that Ivan Green kindergarteners completed. Board member Jessica Krupa commended the administration at Eastridge High School for a successful 8th grade parent night.

Foundation Aid Subcommittee Update – Board member Carol Watt gave an update about the pursuit for full funding of foundation aid. The committee is working on creating an information page on the District Website.

Reports from the Superintendent of Schools

Mrs. Grow shared information about plans for a virtual retiree celebration, BOE awards, plans for an event to recognize senior citizens in the community, and updates about school reopening plans

School Board Discussion

Board Policy Review – The board reviewed the following policies with were presented without changes:

- 4210 – Meals and Refreshments
- 4220 – Naming School Facilities
- 4230 – Electronic Signatures

Convene Meeting

Minutes/ Agenda Accepted

Reports to the Board

Board Members

Superintendent Report

Discussion

School Board ACTION – NEW BUSINESS

**Adoption of the
District-Wide School Safety Plan**

RESOLVED, that the Board of Education adopts the District-Wide School Safety Plan as presented for the 2021-22 school year.

1/Swan, 2/Ricci, Carried 9-0-0

**Adoption of the
Building-Level Emergency
Response Plans**

RESOLVED, that the Board of Education adopts the following Building-Level Emergency Response Plans for the 2021-22 school year.

- Eastridge High School
- East Irondequoit Middle School
- Durand-Eastman Intermediate School
- Laurelton-Pardee Intermediate School
- Helendale Road Primary School
- Ivan Green Primary School

1/Swan, 2/Ricci, Carried 9-0-0

Policy Adoption, 2nd Reading

RESOLVED, that the Board of Education adopts the following revised board policies, which were presented for the first reading at the March 9, 2021 board meeting.

Policy Number	Policy
3110	Parent and Family Engagement
3290	Policy for the Education of Homeless Children

RESOLVED, that the Board of Education adopts the following new board policy, which was presented for the first reading at the March 9, 2021 board meeting.

Policy Number	Policy
4260	Gender Neutral Single Occupancy Bathroom

Upon approval, these policies will become part of the Policy Manual, which is available on the District Website.

This resolution shall take effect immediately.

1/Swan, 2/Ricci, Carried 9-0-0

**Consent
Agenda:
Approved**

**District-Wide
School Safety
Plan**

**Building-Level
Emergency
Response Plans**

**Policy
Adoption**

CSE/CPSE

RESOLVED, that the Board of Education makes arrangements for the implementation of the recommendations of the Committee on Special Education/Committee on Preschool Special Education regular meetings of March 4, 2021 through March 17, 2021.

1/Watt, 2/Smith, Carried 9-0-0

Receipt of Budget Status Reports

RESOLVED, that the Board of Education acknowledges receipt of the Treasurer’s Report, the Revenue Report and the Expenditure Report for the month of February 2021, and the Extraclassroom Report for Eastridge High School and East Irondequoit Middle School for the month of February 2021, and the Claims Auditor Report for the month of February 2021.

1/McInerney, 2/Swan, Carried 9-0-0

2021-22 Budget Resolution

RESOLVED, that the Board of Education hereby approves the following proposition to be submitted for the approval of the voters at the 2021 annual district vote and election:

**PROPOSITION NO. 1
 BUDGET**

Shall the Board of Education of the East Irondequoit Central School District be authorized to expend the sum of \$86,563,388 for the 2021-22 school year and to levy the necessary tax therefore;

and be it further

RESOLVED, that the Board of Education gives approval to the plan for use of reserves and appropriated fund balance as recommended by the Deputy Superintendent in compliance with Board Policy 4010.

1/McInerney, 2/Swan, Carried 9-0-0

2021-22 Property Tax Report Card

RESOLVED, that the Board of Education adopts the following property tax report card for the 2021-2022 school year.

Contact Person: John D. Abbott, Deputy Superintendent	Budgeted 2020-21	Proposed Budget 2021-22	Percent Change
Telephone Number: (585) 339-1260			
Total Budgeted Amount, not Including Separate Propositions	84,576,653	86,563,388	2.3%
Total Proposed School Year Tax Levy to Support Budgeted Amount	43,853,896	44,685,589	1.9%
Permissible Exclusions to the School Tax Levy Limit*	340,372	586,393	
School Tax Levy Limit, Excluding Levy for Permissible Exclusions	43,513,524	44,099,197	
Total Proposed Tax Levy for School Purposes, Excluding Permissible Exclusions	43,513,524	44,099,196	
Difference: (negative value requires 60.0% voter approval)	0	0	
Public School Enrollment	3,080	2,927	-5.0%
Consumer Price Index			1.23%

CSE/CPSE

Budget Status Report

2021-22 Budget Resolution

2021-22 Property Tax Report Card

	Actual 2019-20	Estimated 2020-21
Adjusted Restricted Fund Balance	33,441,312	34,735,411
Assigned Appropriated Fund Balance	6,222,995	978,586
Adjusted Unrestricted Fund Balance	3,383,069	3,462,536
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	4.00%	4.00%

Reserve Type and Name	Reserve Description	Actual Balance 2021/22	Estimated Ending Balance	Intended Use for This Reserve in the 2021-22 School Year.
Capital-Capital Reserve	To finance capital construction projects	2,372,871	2,376,826	No use intended in 2021-22. This reserve is used periodically with voter approval.
Capital-Equipment and Technology Reserve	To finance equipment and technology purchases	2,146,036	2,149,613	No use intended in 2021-22. This reserve is used periodically with voter approval.
Capital-Bus Purchase Reserve	To finance bus purchases	2,834,406	2,839,130	No use intended in 2021-22. This reserve is used periodically with voter approval.
Repair Reserve	To pay the cost of repairs to facilities or equipment.	2,959,937	2,964,870	No planned use in 2021-22. If necessary this reserve will be used for large unanticipated expenses.
Workers' Compensation Reserve	To pay for self-insured Workers Compensation costs.	6,227,257	6,237,635	To the extent necessary, this reserve will fund 2021-22 workers' compensation premiums.
Unemployment Insurance Reserve	To pay the cost of reimbursement to the State Unemployment Insurance	1,578,314	1,580,945	This reserve will fund all unemployment claims payable in 2021- 22.
Insurance Reserve	To pay liability, casualty, and other types of uninsured losses.	1,510,002	1,512,519	This reserve would be used in the event there are substantial liability, casualty or other uninsured losses during the 2021-22 school year.
Liability Reserve	To establish and maintain a program of reserves to cover liability claims incurred.	1,316,043	1,318,236	This reserve would be used in the event these are substantial liability claims during the 2021-22 school year.
Tax Certiorari Reserve	To establish a reserve fund for tax certiorari settlements	1,948,022	1,950,457	If any of the tax certiorari claims against the District are resolved in 2021-22 for a greater refund than can be managed within the budget then this reserve will be used.
Employee Benefit Accrued Liability Reserve	For the payment of accrued employee benefits' due to employees upon termination of service.	582,155	583,125	This reserve will be used for the payment of accrued employee benefits due to employees upon termination of service during 2021-22.
Retirement Contribution Reserve	To fund employer retirement contributions to the State and Local Employees' Retirement System	10,280,222	10,297,356	To the extent necessary, this reserve will fund employer contributions of up to \$800,000 to the New York State and Local Employees Retirement System
Teachers Retirement Contribution Subfund	To fund employer retirement contributions to the New York State Teachers Retirement System	923,161	924,700	No use intended in 2021-22. This reserve was created in 2018-19 and funding has just begun.

1/McInerney, 2/Swan, Carried 9-0-0

**Bid Awards:
Cooperative Art Supplies**

**Bid Awards:
Cooperative
Art Supplies**

RESOLVED, that in accordance with Section 103 of the General Municipal Law, the Board of Education accepts the following vendors in the following amounts in the matter of the cooperative bid through BOCES #2 for Art Supplies, which was opened on January 14, 2021, and will be effective from April 1, 2021 through March 31, 2022:

Vendor	Bid Award
Pyramid School Products	\$363.18
Cascade School Supplies	\$37.42
Kurtz Bros.	\$91.92
Quill LLC	\$28.14
Blick Art Materials	\$59.81
S&S Worldwide	\$48.80
National Art & School Supplies	\$148.12
Metco Supply	\$16.40
School Specialty, Inc.	\$1,705.75
W.B. Mason	\$572.54

A complete tabulation of this bid is on file in the Business Office.

1/McInerney, 2/Swan, Carried 9-0-0

Tax Certiorari Reserve

RESOLVED, that the Board of Education authorizes the deposit of \$482,438 into the tax certiorari reserve fund;

and be it further

RESOLVED, that the Board of Education designates this amount plus funds currently on deposit in the tax certiorari reserve fund to support any necessary tax refunds including interest payments from currently outstanding tax certiorari proceedings.

1/McInerney, 2/Swan, Carried 9-0-0

**Corrective Action Plan
Extraclassroom Audit**

RESOLVED, that the Board of Education approves the corrective action plan for the extraclassroom audit findings for fiscal year ended June 30, 2020 and authorizes that they be filed in accordance with law.

1/McInerney, 2/Swan, Carried 9-0-0

**Bid Award:
2019 CIP – Phase 1**

WHEREAS, the Board of Education of the East Irondequoit Central School District (the “Board of Education”) solicited bids from prime contractors for construction services in conjunction with its 2019 Capital Improvement Project – Phase 1 (the “Project”); and

WHEREAS, the bids were received and opened on March 2, 2021; and

WHEREAS, the Project Architect, LaBella Associates, and the Project Construction Manager, Turner Construction, have reviewed the bids and bidders’ qualifications for the Project, discussed the Project with bidders and by letter dated March 16, 2021, recommended the acceptance of bid withdrawals and the award of contracts to the lowest responsible bidders as set forth herein:

**Tax Certiorari
Reserve**

**Corrective
Action Plan
Extraclassroom
Audit**

**Bid Award:
2019 CIP –
Phase 1**

Trade	Contractor Name
General Construction Contract	D’Agostino General Contractors, Inc.
HVAC/Mechanical Construction Contract	T. Bell Construction Corp.
Electrical Construction Contract	Blackmon-Farrell Electric, Inc.
Plumbing Construction Contract	T. Bell Construction Corp.

WHEREAS, the Board of Education accepts the recommendations of the Project Architect and the Project Construction Manager and determines that it is in the best interest of the School District to accept the requested bid withdrawals and award contracts as set forth herein;

NOW THEREFORE, the Board of Education hereby resolves to award the following contracts for the Project:

1. General Construction Contract [PH1-101]: Acceptance of the written request to withdraw its bid from UDN, Inc., due to a mathematical error and award of a contract to the next lowest bidder, D’Agostino General Contractors, Inc., in the following amount:

Base Bid	\$2,724,000.00
Alternate #1	\$ 11,400.00
Alternate #2	\$ 216,000.00
Total	\$2,951,400.00

2. HVAC/Mechanical Construction Contract [PH1-102]: Acceptance of the written request to withdraw its bid from Lloyd Mechanical Co., LLC, due to a mathematical error and award of a contract to the next lowest bidder, T. Bell Construction Corp., in the following amount:

Base Bid	\$492,000.00
Total	\$492,000.00

3. Electrical Construction Contract [PH1-103]: Acceptance of written requests to withdraw their bids from Erie Electric and Kyle R. Lawrence Electric, Inc., due to mathematical errors and award of a contract to the next lowest bidder, Blackmon-Farrell Electric, Inc., in the following amount:

Base Bid	\$352,000.00
Total	\$352,000.00

4. Plumbing Construction Contract [PH1-104]: Acceptance of the written request to withdraw its bid from LMC Industrial Contractors, Inc., due to a mathematical error and award of a contract to the next lowest bidder, T. Bell Construction Corp., in the following amount:

Base Bid	\$110,700.00
Alternate #1	\$ 1,400.00
Total	\$112,100.00

5. The Board hereby authorizes the Superintendent of Schools or her designee to execute contracts in compliance with this Resolution, the bid solicitation documents, the Project scope, and the Project timeline and take all actions necessary or convenient on behalf of the Board of Education to enter into the said contracts and complete the Project.

- 6. Upon approval by the Board of Education, this Resolution shall take effect immediately.

1/McInerney, 2/Swan, Carried 9-0-0

Personnel Actions

**Personnel
 Actions**

RESOLVED, the Board of Education approve the following personnel actions:

INSTRUCTIONAL

RETIREMENT

RADLEY, SUSAN

The resignation, for the purpose of retirement, of Susan Radley, Elementary Education teacher at East Irondequoit Middle School, effective at the close of business on April 9, 2021. Ms. Radley has been with the district since September 1992.

RESIGNATION

BARRY, JAMIE

The acceptance of the resignation of Jamie Barry, School Social Worker at Ivan Green Primary School, effective at the close of business on March 5, 2021. Ms. Barry has been with the district since September 2020.

EXTENDED SICK

BRIDSONG-NG, JENNIFER

The approval of an extended sick leave for Jennifer Birdsong-Ng, Special Education Teacher at Eastridge High School, effective March 15, 2021.

PRYOR, ALLISON

The approval of an extended sick leave for Allison Pryor, Elementary Education Teacher at Ivan Green Primary School, effective April 9, 2021.

SAMENTELLO, CASEY

The approval of an extended sick leave for Casey Samentello, Physical Education Teacher at Ivan Green Primary School and Durand Eastman Intermediate School, effective April 5, 2021.

EXTRA DUTY ASSIGNMENT

TEACHER MENTORS

The approval of the following teachers to the position of Teacher Mentor effective during the 2020-2021 school year.

Ivan Green Primary School

POSITION	NEW HIRE	MENTOR	DURATION
LTS School Social Worker	O'Brien, Erin	Zimber, Elizabeth	March 3, 2021 – June 30, 2021

East Irondequoit Middle School

POSITION	NEW HIRE	MENTOR	DURATION
Music Teacher	Snavelly, Allison	Traugott, Eric	March 8, 2021 – June 30, 2021

SPRING BREAK TUTORS

The approval of the following teachers to provide credit recovery instruction during spring break at Eastridge High School on March 29, 2021 through March 31, 2021. Tutoring will occur for 6 hours each day from 8:00 am – 2:00 pm.

NAME	SUBJECT	DATE
Checchi, Nicole	Social Studies	Monday, March 29
Falcone, Mark	Social Studies	Monday, March 29
Levandowski, Mary	Social Studies	Monday, March 29
Mucica, Nicole	Mathematics	Tuesday, March 30
Pryor, Jesse	Mathematics	Tuesday, March 30
Fountain, Theresa	English	Wednesday, March 31
Moore, Hannah	English	Wednesday, March 31
Waite, Stacy	English	Wednesday, March 31
Lowin, Lauren	Science	Wednesday, March 31
Nellis, Mitch	Science	Wednesday, March 31

ESOL INFORMATION NIGHT

The approval of the following teachers to participate in ESOL information night for two hours.

NAME	NAME
Alexander, Roxana	Eggert, Maren
Aprile, Heather	Mazuchowski, Jessica
Celebi, Gulay	Menzer-Kunz, Gina
Cortellini, Andrea	Thibert-Mey, Andree
Coughlin, Janet	Wood, Tracy

ASSIGNMENTS

ALSTON, DUANE

The approval of Duane Alston as an AVID Tutor at Eastridge High School effective March 1, 2021. This assignment is up to 100 hours during the 2020-2021 school year.

ALTIERI, JOSEPH

The approval of Joseph Altieri to the assignment of a long-term substitute (1.0 FTE) Mathematics Teacher at East Irondequoit Middle School effective March 1, 2021 through March 26, 2021. Mr. Altieri is replacing Renee Fetes who is out for family illness.

QUEEGLAY, INAYA

The approval of Inaya Queeglay to the assignment of a Teacher Immersion Fellowship Program Building Contract Substitute working one day per week on Friday assigned to Durand Eastman Intermediate School effective Friday, March 19, 2021.

RANDISE, NICOLAS

The approval of Nicolas Randise to the assignment of a long-term substitute (1.0 FTE) Elementary Education Grade 6 Teacher at East Irondequoit Middle School effective Monday, April 12, 2021 through June 30, 2021. Mr. Randise is replacing Susan Radley who retired.

TRAVER, KATHLEEN

The approval of Kathleen Traver to the assignment of a long-term (1.0 FTE) substitute Elementary Education teaching position effective January 19, 2021 through March 9, 2021 which will now be extended to April 23, 2021. Ms. Traver is replacing Allison Pryor who is out on childbearing leave.

COACHING APPOINTMENTS / RESCIND

The approval to rescind the following coaching positions for the 2020-21 school year.

SPORT	COACH	LEVEL	TIER	STEP
Lacrosse (Boys)	Klehammer, Matthew	Varsity	II	13

COACHING APPOINTMENTS

The appointment of the following personnel to a coaching position for the **2020-21 spring season**. These appointments are made with the maximum stipend amount to be earned over the course of the season. The District and Union leadership are meeting to negotiate the impact of COVID-19 on the length of the seasons and the stipend amounts.

SPORT	COACH	LEVEL	TIER	STEP
Lacrosse (Boys)	Rizzo, Michael	Modified	VI	5
Softball	Baird, Morgan	Varsity	II	8
Softball	Brockman, Wayne	Varsity Assistant	VI	3

The appointment of the following personnel to an unpaid coaching position for the **2020-21 spring season**.

SPORT	COACH	LEVEL
Baseball	Jones, Craig	Varsity Assistant

COACHING APPOINTMENT

The appointment of the following personnel to a coaching position for the **2020-21 winter season**.

SPORT	COACH	LEVEL	TIER	STEP
Wrestling	Cheatham, Jarid	Varsity	VI	6

MARCHING BAND

The appointment of the following personnel to the Marching Band for the 2020-21 school year spring season.

NAME	POSITION
Auclair, Francois	Assistant Director / Arranger Drumline
Brugger, Paige	Drumline Instruction
Hanson, Jake	Drumline Instruction
Hendrickson, Sheralyn	Color Guard Instruction
Hoffman, Jeff	Director
Jaruzel, Kayla	Marching / Visual Instructor
Lane, Michael	Front Ensemble Instruction
Simpson, Katie	Front Ensemble Instruction
Vigerzi, Erika	Color Guard Instruction

C L A S S I F I E D

RETIREMENT

NORMAN, JEANINE

The approval of the resignation for purpose of retirement of Jeanine Norman, Teacher Aide (6.5 Hrs.) at Ivan Green Primary School effective at the close of business on August 1, 2021. Ms. Norman has been with the district since September 1999.

RESIGNATION

GONZALEZ, JULIE

The approval of the resignation of Julie Gonzalez, Registered School Nurse at Ivan Green Primary School effective March 16, 2021. Ms. Gonzalez has been with the district since December 2019.

LEAVE OF ABSENCE

VAN AALST, JOHN

The approval of John Van Aalst, School Bus Driver (AM/PM – 5 Hrs.) in the Transportation Department in taking an unpaid personal leave of absence effective March 15, 2021 ending May 9, 2021.

WERNER, SCOTT

The approval of Scott Werner, School Bus Driver (AM/PM - 5 Hrs.) in the Transportation Department in taking an unpaid leave of absence effective March 24, 2021.

1/Ricci, 2/Petrie, Carried 9-0-0

Executive Session – 6:23 PM

Motion to adjourn to executive session to discuss collective negotiations pursuant to the Taylor Law.

1/Watt, 2/Ricci, Carried 9-0-0

Adjournment – Motion to adjourn at 6:40 PM

1/Swan, 2/Petrie, Carried 9-0-0

**Executive
Session**

**Meeting
Adjourned**

Respectfully submitted,

Carleigh Bellingham

Carleigh Bellingham
District Clerk